

**Duration:** 2 days  
**Execution:** Online  
**Participants:** max. 15 persons

## AGENDA

- ✚ **Introduction**
- ✚ **b4 Environment (b4 Controller/b4 Bots)**
  - Software and Hardware requirements
  - b4 Installation process
  - Software Updates
  - b4 Technology Modules
  - Backups
- ✚ **b4 Console**
  - Object Manager
  - Graphical Rules Editor (GRE)
  - User Management
  - Update Manager
  - Object Visualisation Editor
  - Automation Manager
- ✚ **b4 Dashboard**
  - Dashpages
  - Dashlets
  - Individual Settings
- ✚ **b4 Report Designer**
  - Overview
  - Report Templates
  - Report Generation
- ✚ **Automation Manager - Deep Dive**
  - Recordings Creation
  - Recording Actions
  - Recording Properties
  - Custom Code
  - Variables
  - Function Library
  - Object Character Recognition (OCR)
  - Deployment
  - Scripts
  - Preferences
  - Fine-tuning
- ✚ **Object Manager - Deep Dive**
  - Checkpoints
  - Counters
  - Time Service
  - Timers
  - Rules location inside Object Manager
  - Service Groups and Status Rules
- ✚ **Graphical Rules Editor - Deep Dive**
  - Rule Graph objects
  - Execution Timeout
  - Copy / Paste
  - Rule Templates
  - Nested Rules
- ✚ **Troubleshooting**
  - Logs and Screenshots
  - Reset and Restore
- ✚ **RPA Implementation Process**
  - Collecting User Requirements
  - Planning
  - Documentation/Preparation/Specification
  - Checkpoint Creation
  - Rule Workflow
  - Reporting
  - Fine-tuning
  - Production
- ✚ **Certification**
- ✚ **Questions and Answers**